**Application Form**

Please be sure to carefully read the Information and Guidelines for Applicants before completing the below application form.

Application deadline:

Monday, 31 July 2023 at midnight (CET)

The below application form must be completed in English and by computer (please do not submit forms completed in handwriting).

The completed application form should be sent by email as an attachment in .doc or .pdf format.

The application form must be accompanied by:

1. An official letter from a higher education institution based in Poland that confirms your acceptance into the program or course of study that you wish to attend;
2. Official document confirming the tuition fee amount and deadline for payment of tuition fees, including the higher education institution’s bank account details;
3. Scan of document that confirms your legal right to stay in Poland.

The completed application form and accompanying documents must be sent by the deadline in .doc or .pdf format to the following email address: [blackjustice@newvisions.me](mailto:blackjustice@newvisions.me)

In case of any questions, please review the Information and Guidelines for Applicants.

You can also contact us at: [blackjustice@newvisions.me](mailto:blackjustice@newvisions.me)

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| **Applicant information**  Please complete the form in English and by computer (do not submit handwritten applications).  Feel free to enlarge the space for writing where needed. | | | | | | | |
| **Name:** |  | | | | **Date of birth:**  **(dd/mm/yyyy)** |  | |
| **Surname:** |  | | | | **Gender identity:** |  | |
| **Contact details** | Email address: |  | | | | | |
| Telephone number: |  | | | | | |
| Address where you are based in Poland: |  | | | | | |
| **Country of citizenship:** |  | | | | **What languages do you speak?** |  | |
| **Right to stay in Poland** Attach a scan of document that confirms your legal right to stay in Poland. | What is the basis of your right to stay in Poland (e.g. visa, residency card): | | |  | | | |
| Period of validity of document giving you right to stay: | | | From:………………………………….….… To:…………………….………………… | | | |
| **Previous Education** | Highest degree achieved so far: |  | | | | | |
| Name of institution that awarded you the degree: |  | | | | | |
| Location of institution: |  | | | | | |
| Major, area of specialization and/or program of study: |  | | | | | |
| Duration of study: | From: …………………………………………… To: ………………………………………...... | | | | | |
| **Information about your chosen program or course of study in Poland:** | | | | | | | |
| **Name of institution:** |  | | | | | | |
| **Postal address:** |  | | | | **Website:** | |  |
| **Name of program or course of study:** |  | | | | **Degree level (e.g. BA, MA, MFA)** | |  |
| **Do you intend to enrol part-time or full-time?** |  | | | | **Planned start and end dates of your studies:** | | From:……………………….……………….  To:……………………..…………………….. |
| **Total annual tuition fees for the program or course of study:** | | |  | | | | |
| **What amount of financial support do you request from the BJP Scholarship and Educational Support Program?** | | |  | | | | |

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| **Application questions**  Please be as clear and genuine as possible in preparing your answers. We are looking for compelling and authentic answers that reflect your personal goals, perspectives and experiences.  Please complete the form in English and by computer (do not submit handwritten applications).  Feel free to enlarge the space for writing where needed. |
| 1. **What is your chosen program or course of study and why did you choose this subject of study?**   Please share with us who or what inspired you to select this area of study? What do you find most interesting or motivating about this course of study? |
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| 1. **How will your chosen program or course of study help you with your desired future career and/or your personal passions or ambitions?**   Share with us what do you expect to learn, what connections do you hope to make, what skills will you want to develop during your chosen studies. |
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| 1. **Have you undertaken internships or employment that is relevant to your chosen course of study or that influenced your choice of what to study?**   If so, please describe the internship(s) and/or employment and explain their relevance to your chosen studies. |
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| 1. **Who models academic excellence for you?**   Please tell us about this person and what they mean to you. Perhaps you learned an important skill from this person or this person motivated you to pursue higher education.  This person may not have completed as much formal education as you and they do not have to be someone who you personally know. |
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| 1. **Please list five qualities that best describe you and why?**   You may choose qualities that refer to your character, your values, your work ethic. |
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| 1. **The BJP Scholarship and Educational Support Program offers partial financial scholarships to cover tuition fees, as well as non-financial forms of support that aim to strengthen general academic learning skills, create opportunities to develop subject-specific knowledge, and facilitate networking within a community of Black, African and Afro-descendant scholars and professionals in Poland.**   **How do you think you can contribute to a community of Black, African and Afro-descendant scholars and professionals in Poland (now or in the future)?** |
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| 1. **How will the amount of support you request from the BJP Scholarship and Educational Support Program make a difference for you? We cannot cover 100% of fees, how will you cover the remaining amount?** |
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| **Please nominate two individuals who can provide a recommendation to support your application.**  We accept references from individuals who can tell us about your personal character, academic achievements or professional skills (for example: a former teacher/professor, a mentor, a current or previous employer). Referees cannot be your friends or relatives.  We will contact you before contacting your referees. | | |
| **Referee’s name and surname** | **Referee’s relationship to you** | **Referee’s email address** |
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**Before submitting your application, please ensure that you:**

* Completed your application form carefully in the English language and by computer (please do not send handwritten application forms).
* Provided contact details to two referees who are not your friends or relatives.
* Provide an official letter from an accredited higher education institution based in Poland that confirms your acceptance into the program of study or course of study that you wish to attend;
* Provide an official document confirming the tuition fee amount and deadline for payment of tuition fees, including the higher education institution’s bank account details;
* Provide a document that confirms your legal right to stay in Poland.

Please submit your application form (in .doc or .pdf format) and accompanying documents by Monday, 31 July 2023 to the email address: [blackjustice@newvisions.me](mailto:blackjustice@newvisions.me)

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**Terms and conditions**

**of participation in the Scholarship and Educational Support Program**

**offered by the Alliance for Black Justice in Poland**

**Selection process:**

The Alliance for Black Justice in Poland (BJP) welcomes applications to the BJP Scholarship and Educational Support Program for partial financial support with tuition fees in the 2023-2024 academic year. The timeline of the selection process is as follows:

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| **Date** | **Application process** |
| 1-31 July 2023 | The BJP Scholarship and Educational Support Program opens for submissions. |
| Monday, 31 July 2023 at midnight (CET) | Final application submission deadline. |
| 1-28 August 2023 | The BJP Review Committee carefully evaluates all applications and short-lists applicants to be invited to interview. |
| Monday, 28 August 2023 - 5 September 2023 | Invitations to interview sent to short-listed applicants and interviews carried out. Interviews will be held online or in-person, as agreed with each individual short-listed applicant.  BJP contacts referees of short-listed applicants. |
| Wednesday, 6 September 2023 | Decisions about which applicants can receive a partial scholarship toward their tuition fees in the 2023-2024 academic year released. |

**Applications are assessed according to the following criteria:**

**Formal criteria:**

1. Does the applicant meet the criteria outlined in the above point 2 of the Information and Guidelines for Applicants (i.e. “Who can apply to the BJP Scholarship and Educational Support Program”)?
2. Does the application meet the criteria outlined in the above point 3 of the Information and Guidelines for Applicants (i.e. “What kind of studies do we support through the program?”)?
3. Was the application received within the deadline?
4. Is the application form completed in the English language, by computer and are the necessary supporting documents attached?

**Substantive criteria:**

1. Are the applicant’s answers to the questions on the application form thoughtfully prepared, clearly presented and compellingly argued?
2. Are the applicant’s education and career goals and plans thoughtfully prepared, clearly presented and compellingly argued?
3. Were the applicant’s answers and overall presentation during the interview thoughtfully considered and well-prepared?
4. Does the applicant demonstrate a need for financial support that justifies a partial scholarship toward their tuition fees?
5. Is the application in line with the objectives of the BJP Scholarship and Educational Support Program?

Please note, we can offer partial funding for tuition fees based on documented need of individual applicants. At this time, we cannot offer to cover the full tuition fees for any individual applicant.

We regret that, at this time, the BJP is not able to offer financial support to students who were previously awarded a BJP scholarship in the 2022-2023 academic year. Although we cannot offer repeat scholarships, in the 2023-2024 academic year, we look forward to including previous BJP Scholarship awardees into non-financial forms of support.

Additional information regarding the selection process:

* Applications that do not meet the formal criteria will not be considered.
* The BJP reserves the right to support only those applications that are positively assessed in a given call for applications.
* The BJP reserves the right not to accept any application for funding if in a given call for applications no application is assessed as meeting the formal and substantive criteria and/or is in line with the objectives of the BJP Scholarship and Educational Support Program.
* Applicants who are granted support through the BJP Scholarship and Educational Support Program will not receive the funding directly. The scholarship amount will be transferred by the BJP by bank transfer directly to the account of the higher education institution.
* Applicants who are granted support through the BJP Scholarship and Educational Support Program will sign a formal agreement letter confirming the amount of scholarship received toward their tuition fees for their chosen course of study. In return, we request that applicants provide an individual report at the end of the year of study in which they received support through a scholarship from the BJP.

I declare that I have read and accept the terms and conditions of participation in the Alliance for Black Justice in Poland Scholarship and Educational Support Program:

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Signature Date and location

The institution responsible for administering your personal data is:

Informujemy, iż Administratorem Państwa danych osobowych jest:

new visions e.V. z siedzibą w Am Sudhaus 2, 12053 Berlin

Wyrażam zgodę na przetwarzanie moich danych osobowych dla potrzeb niezbędnych do realizacji procesu wyboru aplikacji zgodnie z treścią art. 6 ust. 1 lit. a Rozporządzenia Parlamentu Europejskiego i Rady (UE) 2016/679 z dnia 27 kwietnia 2016 r. w sprawie ochrony osób fizycznych w związku z przetwarzaniem danych osobowych i w sprawie swobodnego przepływu takich danych oraz uchylenia dyrektywy 95/46/WE (Ogólne Rozporządzenie o Ochronie Danych).

Przesłane w aplikacji dane osobowe będą przetwarzane przez Administratora danych osobowych od momentu ich pozyskania przez okres 3 miesięcy od czasu zakończenia procesu selekcji. Kontakt z Administratorem w zakresie danych osobowych możliwy jest pod adresem e-mail blackjustice@newvisions.me. Podanie danych osobowych jest konieczne w celu realizacji procesu selekcji do programu stypendialnego w ramach inicjatywy o nazwie Alliance for Black Justice in Poland. Przekazane dane osobowe nie będą przetwarzane w sposób zautomatyzowany. Dane udostępnione w procesie aplikacji do programu stypendialnego nie będą przekazywane do podmiotów zewnętrznych poza podmiotami tworzącymi Alliance for Black Justice in Poland. Przysługuje Państwo prawo dostępu do danych osobowych, prawo do sprostowania danych osobowych, prawo do ograniczenia przetwarzania danych osobowych, prawo do przenoszenia danych do innego administratora, prawo usunięcia danych osobowych, prawo do cofnięcia zgody, a także prawo wniesienia skargi do Prezesa Urzędu Ochrony Danych Osobowych. Wycofanie zgody nie ma wpływu na zgodność z prawem przetwarzania, którego dokonano przed jej wycofaniem.

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Signature Date and location